

### Community Involvement



The Community Partnerships area encourages collaboration between Head Start and other community agencies, schools and businesses. By developing a system of communication, cooperation and sharing among community institutions, services to families are improved. Community

Partnerships also involve outreach to improve community member's understanding of the Head Start program and encourage volunteerism. Interagency agreements and advisory committees are developed to foster partnerships.



Two hundred fifty-five Community volunteers gave 315 hours to the Head Start and Early Head Start program through guest reading in the classrooms, presentations, painting and repair of facilities, etc.



### 2010 Budget

Personnel	\$ 1,031,090
Fringe	\$ 282,504
Travel	\$ 4,000
Equipment	\$ 0
Supplies	\$ 46,420
Contractual	\$ 500
Other	\$ 176,318
Training	\$ 32,710
Total	\$ 1,573,542

All funds were expended in 2009. A complete copy of the last audit by the State Board of Accounts is available at the GKB Schools Central Administration Office.

Donations Received: cash: \$ 33,428  
volunteers & goods: \$ 371,147

*Thank you to all of our generous donors! You are supporting high quality services for children and families in DeKalb County.*

GKB Community Head Start is a United Way Partner Agency 

**For more information contact  
GKB Head Start 260.357.3333**

**Main office location & mailing address:**  
504 S. Second St.  
Garrett, IN 46738  
**Phone:** 260.357.3333  
**Fax:** 260.357.3044

**Executive Director:** Dennis Stockdale,  
Supt. GKB Schools  
**Director:** Sharon Molargik  
**E-mail:** Sharon@gkbheadstart.org



# GKB Community Head Start & Early Head Start Program Annual Report 2010-2011



The mission of the Garrett-Keyser-Butler Head Start and Early Head Start is to provide comprehensive services, including health and education services, to promote school readiness and social competence for pregnant women, children and their families in a developmentally appropriate manner.

Reporting period 8/1/10 - 7/31/11

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### Program Description

The Garrett-Keyser-Butler Community Head Start Program was started in 1966 as a summer program for approximately 17 children in the Garrett school district. The Grantee for the program was, and continues to be, the Garrett-Keyser-Butler Community School District Board of Trustees.

The Head Start program is currently funded to serve 140 children from all over DeKalb County. Actual enrollment each year averages 150-160 children due mostly to family relocations.

An Early Head Start grant was awarded to the program in 1998 to serve an additional 33 pregnant women, infants and toddlers. Actual annual enrollment averages 45 to 50 per year. In 2009, the program received an expansion of the Early Head Start program, funded by ARRA dollars, bringing the current funded enrollment number to 59.

The Head Start program operates classrooms in five locations:  
2 classrooms at the Garrett Center located adjacent to the Head Start office in Garrett  
1 classroom at the JE Ober Elementary School in Garrett  
1 classroom at the Auburn Center in Auburn  
2 classrooms at the Butler Elementary School in Butler  
2 classrooms and Early Head Start at the Waterloo site

One preschool classroom at the Waterloo Center serves children in a full-day, full-year program option. This classroom is available for families who need childcare for children from 6:30 AM to 5:30 PM, daily.

All other preschool classrooms operate 4 hours per day, 4 days per week, during the regular “school calendar” year.

Four sites are child-care licensed by the state of Indiana. All four of those sites are also accredited by the National Association for the Education of Young Children, and Level Four on the Paths to Quality state rating system for child care facilities.

### The Office of Head Start’s Triennial Program Review

The program is awaiting the results of the follow-up from the last federal monitoring review held February, 2010.



### Head Start Staff Highlights

HS & EHS Employees: 52  
Over 30 years: 1  
Over 25 years: 1  
Over 20 years: 1  
Over 10 years: 8  
Over 5 years: 8  
Are or were HS parents: 6

**10 - 11 Enrollment**  
EHS 0-3: 99  
Pregnant Women: 11  
Waiting List: 42  
HS 3-5: 154  
Waiting List: 108

### Head Start Demographics

Children and Families served at Head Start  
Number of children enrolled throughout the past year: 154  
Number of spots available: 140  
Number of children who went on to kindergarten: 81  
Number of families in Head Start: 140  
51% of children received WIC benefits  
50% were single-parent families  
26% of the families were homeless\*  
8% of the children served were Hispanic

Children and Families served at Early Head Start  
Number of children enrolled throughout the past year: 99  
Number of pregnant women enrolled in the past year: 11  
Number of spots available: 59  
Number of families enrolled throughout the year: 83  
51% were single-parent families  
7% received TANF benefits  
14% of families had less than high school diploma  
35% of the families were homeless\*  
9% of the children served were Hispanic

14 children transitioned to Head Start

Number of miles our five buses travel per day: 425  
Transported an average of 150 children per month

\*homeless by definition of the McKinney-Vento Act means individuals who lack a fixed, regular, and adequate nighttime residence and includes those who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative accommoda-

## Nutritional Outcomes

### CHILD and ADULT CARE FOOD PROGRAM (CACFP)

All preschool children in Head Start receive a minimum of 1/3 to 2/3 of the nutritional daily requirements while attending classroom sessions. Head Start receives reimbursement from CACFP for nutritious meals served to children. CACFP is a United States Department of Agriculture (USDA) Child Nutrition Program. Children receive at least one snack and one meal per day. Services for children with special nutritional needs are provided.

**Number of meals served:**

**Snacks: 10,105**

**Breakfast: 9,959**

**Lunches: 16,352**

**Supper: 180**

“The USDA and the State of Indiana are equal opportunity providers and employers.”



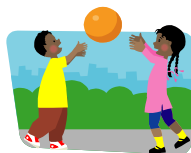
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### “I Am Moving, I Am Learning”

As a part of the National initiative to encourage children to be more active and decrease incidence of childhood obesity, GKB Head Start and Early Head Start staff participated in “I Am Moving, I Am Learning” curriculum training. Staff implemented the curriculum in to lesson plans and ensure more intentional large motor activities indoors and outdoors.

In addition, the program utilizes the services of a Registered Dietician from the local hospital to provide guidance and resources to families who may be experiencing weight and health concerns with their child. In 2010-2011, four children were identified as being over the healthy weight for their age and height, and received follow-up services.

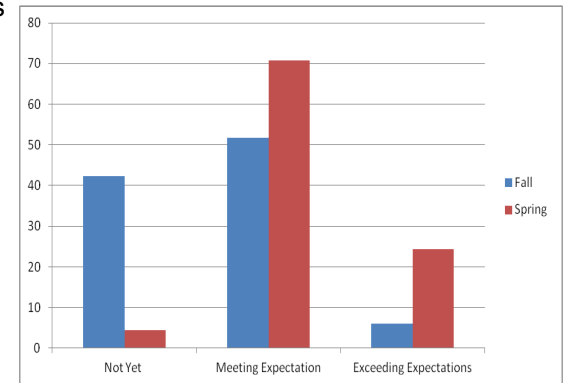


## Educational Outcomes



The 3 to 5 year old Head Start children have the opportunity for skill development while having fun in safe, developmentally appropriate environments. Three times a year, students’ progress is assessed in the 38 goals and objectives defined by Teaching Strategies Gold. The Creative Curriculum acts as the framework for choosing classroom activities that will challenge and interest students. We are excited about a teaching method called Zoo-phonics. Zoo animals help teach letter sounds, which are vital pre-reading skills. Additionally, we use a Portfolio Skill Sample to monitor children’s progress in kindergarten readiness skills, including writing. We report children’s progress to parents and, along with the parents, set goals at parent teacher conferences and home visits.

The following graph shows the progress made for all the students (135) that we were able to assess for all three checkpoints, during the 2010-2011 school year. Areas assessed included Social-Emotional Development, Physical Development, Cognitive Development, Language Development and Approaches to Learning.



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### Portfolio Skill Samples

Classroom teachers collect samples of the children’s work in a portfolio to track progress of skill development including recognizing and writing letters of the alphabet. Portfolios are shared with the child’s parent at parent-teacher conferences and given to the parents at the end of the year.



## Children with Disabilities



### 60 Received Services

Head Start & Early Head Start welcome all children including those who may have special needs. Performance Standards state that at least 10% of the total number of enrollment slots be reserved for children with disabilities. GKB Head Start works closely with First Steps and the Northeast Indiana Special Education Cooperative (NEISEC) to identify, assess, and provide services to children who are found to be eligible for special services. During this program year, 22 children enrolled in Head Start were found to be eligible for services through NEISEC after the school year began. In addition, 17 children began classes with services already in place. Thirty-two (32) of the children received special services for communication disorders. Other primary disabilities included non-categorical developmental delays. Twenty-one (21) EHS children had Individual Service Plans in place for diagnosed disabilities.

## Child and Family Literacy

The Family Literacy component of the Head Start program offers various ways for parents and children to increase literacy skills. The activities encourage parents and children to read and write together. Some of the Family Literacy activities offered include: Parent Corners, Children's Take Home Backpack Program, Free Book Program for children, "Book It" program, and GED program. Head Start is a Reading is Fundamental participant, providing 3 free book distributions each year.



## Family Participation

Number of parent meetings & training opportunities: 29

Number of DeKalb Dads Matter! meetings & events: 3

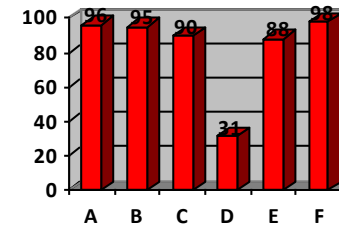
Attendance at Spring Volunteer Recognition Picnic: 77 people representing 20 families

Number of HS Parent/Family Volunteer Hours: 4296.75



## Health Screenings

To help ensure every child is in good physical health and ready to learn, each is required to have an annual physical, dental exam and to be up-to-date on their required immunizations before entering kindergarten.



Performance Indicator Percentages

- A = Up-to-date Health Care
- B = Up-to-date immunizations
- C = Dental exam complete
- D = Dental follow-up needed
- E = Received dental follow-up
- F = Having Health Insurance

Early Head Start also requires regular well-child checkups designed for younger children. Infants receive feeding plans, and all children are weighed, get physicals and updated immunizations.

Performance Indicator Percentages

- A = Up-to-date Well-child
- B = Having Health Insurance
- C = Up-to-date immunizations
- D = Dental Exam complete
- E = Prenatal/postpartum health care
- F = Percentage having Medical Home

